

Job Profile: Children's S.S./Bible Study Leaders/Teachers

Teaching children in Sunday School involves more than just teaching girls and boys on Sunday morning. Reaching, teaching, witnessing, caring for, fellowshiping with, and helping children to worship are all part of helping them know about God and how He wants them to live.

Teacher

- Teaches a small group of children (5 or 6) during Bible-study time.
- Reaches out to find and enroll children who need to be in Sunday School/Bible Study.
- Contacts absentees from care groups.
- Cares for and ministers to assigned children and their families (care group).
- Witnesses to children and their families.
- Fellowship with children and their families.
- Participates in regular team planning.
- Participates in equipping opportunities.

Department Director

- Leads teachers in all aspects of the department, including planning and evaluating.
- Guides the large-group activities on Sunday morning.
- Enlists all department teachers.
- Determines equipping needs for leaders.
- Secures literature and resources with secretary's assistance.
- Maintains department records (if there is no secretary).
- Represents department on Sunday School Council/Leadership Team (if there is no Children's Division director).
- Participates in equipping opportunities.

Evangelism/Outreach Director

- Leads department workers in evangelistic visitation and prospect discovery.
- Cooperates with the Sunday School/Bible Study outreach evangelism director, as appropriate.

Secretary

- Maintains department attendance records.
- Maintains department reaching contact records.
- Orders literature and other supplies and resources.

For more information contact Diane Smith, Children's Ministry Strategist, Emerging Leaders Team
800.ALL.BGAV Ext. 2256, diane.smith@vbmb.org



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