

# Sunday's Checklist for Baby Room



- I arrived early (at least 20 minutes before scheduled starting time)!
- I am playing quiet music in the room.

## I prepared the room:

- Electrical outlets are covered.
- Electrical cords are out of the preschoolers' reach.
- The floor is clean. (I have been on the floor to check it from a baby's perspective.)
- I removed unnecessary furnishings and supplies from the room.
- I placed padding on any sharp corners and edges.
- I removed poisonous plants and placed nonpoisonous live plants out of the children's reach.
- I equipped cabinet doors that children can reach with safety latches.
- I secured the cords from window coverings out of children's reach.
- I examined all equipment for sharp edges, broken pieces, or small parts which could choke a child.
- I removed all nonwashable toys from the room.
- I checked the cribs for safety:
  - Slat spacing on the cribs is no more than 2 $\frac{3}{8}$  inches apart.
  - Space between the edge of the mattress and the side of the crib is less than twofinger widths.
  - Drop-side latches hold securely.
- I wiped the cribs, toys, and all appropriate surfaces with a disinfecting solution.
- I put clean sheets on the cribs.
- I have a place to store the babies' belongings.
- The temperature of the room is comfortable.
- The room has a pleasant aroma.

## I gathered necessary supplies:

- Masking tape and a marker for making name tags for babies and their belongings
- Pens or pencils for parents
- Sign-in sheet
- Information cards and schedule cards for parents to fill out about babies
- Early Bible Steps take-home pages (if using LifeWay materials)
- Materials for the security system my church uses
- Disposable gloves, waxed paper, and a covered wastebasket for diaper changes
- Disinfecting solution for cleaning before, during, and after the session
- Provisions for washing hands
- Provisions for warming bottles
- Extra sheets, blankets, and smocks
- Materials for the teaching activities

## I prepared myself:

- I reviewed the Bible-learning activities for today's session.
- I planned for the session with my fellow teachers.
- I asked God's guidance and blessing on the babies, myself, and my fellow teachers.
- I removed jewelry that could harm a child.
- I put on a smock over my clothing.
- I washed my hands with water and antibacterial soap.
- I have a smile on my face and am ready to share God's love with babies and their families.

